



# Lancaster University College at Beijing Jiaotong University

## JOB DESCRIPTION Vacancy Ref: A2714

<b>Job Title: International Lecturer in Design (Teaching and Scholarship)</b>	<b>Present Grade: 7-8</b>
<b>Department/College:</b> Lancaster Institute for the Contemporary Arts	
<b>Directly responsible to:</b> Head of Department	
<b>Supervisory responsibility for:</b> N/A	
<b>Other contacts</b>  <b>Internal:</b> Colleagues and students in Lancaster Institute for the Contemporary Arts and in the Faculty of Arts and Social Sciences, as well as colleagues from other faculties and services (e.g. student support, library, ISS, central administration) and colleagues at Beijing Jiaotong University  <b>External:</b> Relevant professional bodies, academic and research networks, publishers and media organisations, employers and business organisations	
<b>General Description:</b>  Applications are invited for the position of International Lecturer in Design delivering teaching at the Joint Institute in Weihai, China as part of the international strategic partnership that has been established between Beijing-Jiaotong University and Lancaster University (BJTU-LU).  The successful candidate is expected to deliver undergraduate modules in design studio and related contextual studies and be available to start as soon as possible after July 2019 (first assignment to China in September 2019). Applicants must hold a doctoral degree in design or equivalent professional experience and are expected to have records of scholarship, research, and two-year teaching or equivalent industry experience.  Since September 2016 undergraduate programmes in Computing, Design, Engineering and Environmental Science have been on offer to Chinese and international students, co-delivered by Lancaster and BJTU academics. Masters courses in Computing and Engineering were available from 2017 and courses in Business, Accounting & Finance and Logistics from 2018. Graduates will receive a degree from both institutions and a joint academic transcript.  Lancaster is committed to providing students at Lancaster University College - Beijing Jiaotong University with excellent student experience and many of Lancaster's resources will be available to them. Academic standards will be subject to rigorous quality assurance, including continuous moderation of assessment setting and marking.	

The successful applicant will be offered a fixed term contract, running to the end of April 2020. Applicants must be capable and willing to work overseas with a teaching workload for reasonable periods (i.e. 10 weekly durations) and effectively use the time in between preparing and assessing at Lancaster University, alongside their scholarly activities.

You will have a comprehensive induction at Lancaster University before your first assignment to China in winter 2019. During the induction period and as part of your development programme, you will be assigned a mentor at Lancaster University before going out to Weihai.

Members of academic staff are entitled to paid accommodation in Weihai, travel allowances and medical insurance by Lancaster University's International (Short term) Assignment policy.

### **Major Duties:**

#### **TEACHING**

1. Develop, deliver and evaluate teaching modules in design and design related subjects.
2. To deliver more than one teaching module at a time during the assignment periods to Weihai.
3. To contribute to undergraduate teaching in the Department through delivery and development of lectures, workshops, seminars, tutorials, project supervision, as well as coursework and exam setting and marking, according to normal teaching duties.
4. To communicate effectively with students, including via office hours and electronic means, according to the department's policy.
5. To contribute to the department's academic and pastoral care of its students and to the enhancement of their learning, personal development and achievement.

#### **Scholarly activity**

6. Develop a personal scholarship programme leading to appropriate publication outputs (including journals, textbooks, books, blogs etc);
7. To pursue opportunities for collaborative research in design within and beyond the department as appropriate

#### **ADMINISTRATION**

8. To participate in relevant committees and carry out administrative roles and duties, according to a normal load.
9. To participate in outreach and undergraduate recruitment activities, including interview and open days, according to a normal load.

#### **PERSONAL DEVELOPMENT**

10. To participate in teaching-related personal development.
11. To participate in departmental away days and performance development reviews.

#### **OTHER**

12. Exercise a high degree of personal professional autonomy
13. To carry out other duties appropriate to the grade and position, as advised by the Head of Department.